

Works Manager

Reporting to: Project Manager

Role Band: 4

Responsible for: Operational site delivery teams, inclusive of – Foreman, Gangers, Machine operators, operatives, and subcontractors.

Main role: To manage the safe, successful and compliant operational delivery of a project including the management of all site resources (plant & labour).

Key responsibilities:

People:

- Maintaining a positive and productive working culture by creating a High performing Team
- Mentoring and coaching of subordinates
- Training and Developing - identifying training requirements of site operatives and provide feedback to line manager.
- Site management - Maintaining a good working environment on site, to encourage feedback and ideas from all personnel on site and instil a good work ethic.
- Health & Safety - Carry out works in a safe manner with minimal risk to human health. Ensure your site(s) run to the highest possible safety standards in line with current legislation and regulations.
- Ensure all Health and Safety documentation is in place and has been communicated to the team.
- Ensure the site is clean, tidy and presentable at all times

Planet:

- Promote the ethos and image of Land and Water Remediation
- Ensure all environmental legislation is followed.
- Carry out works with a minimal impact to the environment.
- Consider environmental impact and sustainability with procurement decisions.
- Ensure that all waste material is fitting with the our environmental permit, and if not notify the compliance manager and the Project Manager.
- Ensure the environmental security of projects and sites.

Profit:

- Manage the efficient and effective deployment of all resources on the project to ensure efficient and effective delivery.
- Manage the plant and labour resources to minimise waste and maximise efficiency and profitability.
- Contribute to the development of the working methodology to the site.
- Assist the Project Manager and the Compliance and Sales Manager with the timely and accurate recording of costs.
- Timely and best buying of materials and resources
- Understand the responsibilities of suppliers and subcontractors and ensure that they are managed effectively.
- Plan works ahead and have contingency plans in place – labour no show, non-delivery of plant, bad weather etc.
- Keep accurate records which can be referred to at a later date.
- Refer to recorded information to contribute to the querying of incorrect costs.
- Carry out the works safely whilst constantly scrutinising the level of resources on site.
- Ensure that LAWR procedures are followed at all times
- Security – ensure the highest standards are maintained to minimise loss and vandalism.

Behavioural:

- **Passion & Excellence:** - have a can-do attitude; be proactive and own your work. Challenge the status quo and love what you do
- **Respect** – be aware of your impact on others; value openness and carefully listen to the review of others. Respect your colleagues, self and environment. Look after the tools of your trade.
- **Collaboration** – work together to achieve a common goal.
- **Empathy** – demonstrate a caring approach to your colleagues, customers and self.
- **Honesty & Integrity** – when something goes wrong – own it! Learn from mistakes and avoid it happening again.