

# Foreman

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**Reporting to:** Site Manager

**Role Band:** 5

**Responsible for:** Site delivery team, inclusive of – Gangers, Machine operators and operatives

**Main role:** To deliver the day to day work activities including overseeing the Health, Safety, Environmental and Quality performance of a project.

## Key responsibilities:

### People:

- Maintaining a positive and productive working culture by creating a High performing Team
- Performance Management of subordinates
- Training and Developing - identifying training requirements of site operatives and provide feedback to line manager
- Site management - Maintaining a good working environment on site, to encourage feedback and ideas from all personnel on site and instil a good work ethic.
- Health & Safety - Carry out works in a safe manner with minimal risk to human health.

### Planet:

- Promote the ethos and image of Land and Water Services
- Ensure the works are completed in-line with the approved SWMP
- Carryout works with a minimal impact to the environment
- Ensure that all waste material generated is disposed of in accordance with the SWMP. Ensure that the correct transfer tickets are used and that a record of all waste movements is kept.

### Profit:

- Understand the contract programme and what is to be delivered on a daily basis.
- Understand the responsibilities of subcontractors and ensure that they are managed effectively

- Be able to recognise works that are not within the original contract scope and notify the Site Manager/QS.
- Security – ensure the highest standards are maintained to minimise loss and vandalism
- Expenditure signoff limit of £5,000.

**Behavioural:**

- **Passion & Excellence:** - pursue a can do attitude; being proactive and owning your work. Challenge the status quo and love what you do
- **Respect** – be aware of your impact on others; value openness and carefully listen to the review of others. Respect your colleagues, self and environment. Look after the tools of your trade.
- **Collaboration** – work together to achieve a common goal
- **Empathy** – demonstrate a caring approach to your colleagues, customers and self
- **Honesty & Integrity** – when something goes wrong – own it! Learn from mistakes and avoid it happening again.